

**CAUSTON BLUFF HOMEOWNERS ASSOCIATION
BOARD OF DIRECTOR
MEETING MINUTES
JUNE 14, 2017
15 PIPER POND LANE, SAVANNAH, GEORGIA 31404**

Directors Present:

Steve Premo, President
Al Kritter, Vice President
Joellen Cooper-Pyles, Treasurer
Lori Blass, Secretary
Sally Hall, Member at Large

Management Representative:

Patricia Miller - ASI

I. CALL TO ORDER

President, Steve Premo, called the meeting to order at 10:00 AM

II. ROLL CALL

All Board of Directors were present. Also in attendance was Patty Miller from ASI.

III. APPROVAL OF THE MAY MEETING MINUTES

Mr. Premo made a motion to accept the minutes as presented. There were no objections and the motion passed.

IV. OLD BUSINESS

a. **Landscape Contracts** – Mrs. Miller with ASI explained that there was some confusion between the two landscaping companies (Davis and Lawnsapes) regarding the service to the common areas of the Cottages. Each company thought it was the other company's responsibility to maintain. Mrs. Miller spent some time with the owner of Lawnsapes (Brian Cowart) to review the common areas and the expectations of the maintenance of these areas. During this meeting, several issues were brought to her attention by Mr. Cowart including:

i. **Limited access to the back yards**

- Many homeowners have blocked access to the back yard of the home. A motion was made by Al Kritter to send letters to those who homeowners who have blocked access to the back yard stating that service will not be provided until access is granted. The motion was seconded and all were in favor.
- Some homes have a very narrow area for the landscapers to get a mower through. In these situations, a weed eater must be used that does not create a "clean cut" of the blades of sod. Mrs. Miller inquired about using a push mower in these circumstances. Mr. Cowart replied the use of a push mower would increase the price of the contract.

- i. **Status of CBOA Directory** – Mrs. Miller brought completed copies to the meeting. Members of the Board and volunteers will distribute.

V. **NEW BUSINESS**

- a. **Action List** – The Board requested Mrs. Miller provide a List of Action Items to the Board.
- b. **Playground** – A homeowner requested the Board to consider installing a playground by the pool amenity area. The issue was discussed and it was determined that this item will be tabled for a later date until the Board receives an update on Capital Reserves and what expenses would be approved. The Board asked Mrs. Miller to convey this to the homeowner who had made the request for the playground installation.
- c. **Vacant Lot Maintenance** – Mr. Kritter made a motion that Davis Landscaping be notified of the six lots in Bartow Point that have not been maintained. Charges associated with their maintenance will be assessed to the lot owner's account.
- d. **Resignation of Steve Premo** – President – Mr. Premo announced his resignation from the Board of Directors. He thanked the rest of the Board for their assistance during his term and said that he would provide a formal, written documentation after the adjournment of the meeting.

VI. **EXECUTIVE SESSION** – Current & pending legal issues were discussed.

VII. **ADJOURNMENT** – A motion was made by Mr. Premo to adjourn the meeting. All were in favor and the meeting adjourned at 12:10 PM.